

# **City of Chester Hometown Heroes Banner Program Guidelines**

## **Mission**

The purpose of this program is to honor and pay tribute to those from the Chester area who have or are serving our country in a branch of the military. This program will recognize Chester's servicemen and women who have served or given their lives to our country in the United States Armed Forces.

## **Application Requirements**

In order to be considered for a banner, the nominee must meet the following requirements:

1. Lived in the Chester, Illinois at some point in their lifetime.
2. Served in one of the following branches: Army, Navy, Marines, Air Force, National Guard, and Coast Guard.
3. Meet one of the following criteria: currently ON active duty, be an honorably discharged veteran, died in the line of duty.

## **Banner Design, Time Frame & Location**

Banners are double sided, vinyl material and include the service person's name, branch of service and photograph. Banners of those who are deceased will be designated with a gold star. Veterans and honorably discharged will be designated with a white star. Active duty will be designated with a blue star. Banners will be displayed for a two-year period on the designated light posts. Banner locations will be selected randomly and specific display locations cannot be requested. The banners will be displayed from Memorial Day through Veterans Day, every year, for as long as the banner is fit for display. Once the banner must be removed the Nominator they will be notified. A new application and sponsorship fee is required to initiate the replacement of the banner. The banner will be available for pickup at the Recreation Director's office at City Hall. Banners must be picked up by December 15<sup>th</sup>. Unclaimed banners will become the property of the City of Chester and may be discarded or disposed of.

## **Banner Photograph**

A 5 x7 high quality photo of the Service Person in uniform is required. There may be no additional people in the photograph. Please do not send an original photo. The photo WILL NOT be returned.

## **Banner Pricing**

A \$75 application fee is required for each banner application submitted. This fee is for the production of the banner and the hanging brackets.

## **Banner Damage**

The City of Chester is not responsible for replacing banners that are stolen, damaged or destroyed due to age, vandalism, or any acts of nature including high winds. A new application and sponsorship fee is required to initiate display for a new two-year period. (A new banner will be produced and displayed.)

## **Application Process**

Applications will be reviewed on a first-come, first-served basis. An application package must include a completed application form, proof of Military Service (DD214, military ID, etc.) may be required, and a 5 x 7 high quality photo and a \$75 check payable to City of Chester Hometown Heroes (reference "Banner Program" on the check) and mail to City of Chester Hometown Heroes Banner Program, 1330 Swanwick Street, Chester, Illinois 62233. The year's deadline to submit your application is **April 14, 2023**. **NO APPLICATIONS WILL BE CONSIDERED OR ACCEPTED AFTER THIS DATE.**

## **Contact & Questions**

For questions or more information please call Patti at 618-826-1430 or email [chesterrecreation@chesterill.com](mailto:chesterrecreation@chesterill.com)

**WE DO NOT KEEP TRACK OF WHERE THE BANNERS ARE HUNG**

**CITY OF CHESTER HOMETOWN HEROES BANNER PROGRAM APPLICATION**

**Date of Application Submission:** \_\_\_\_\_

**\*\*\*Application Deadline April 14, 2023\*\*\***

Please review the Hometown Heroes Banner Program Guidelines for further details

Nominee Information	
Full Name *as it will appear on the banner	Military Rank
Branch of Military	Did Veteran die in the line of duty?
Active      Veteran      Deceased	Is Veteran missing in the line of duty?
Veteran must grant permission to be honored on a banner if currently living. Please have Veteran sign and date below.	
<b>Photo Release:</b> I hereby grant the City of Chester permission to use the attached photo in the City of Chester Hometown Heroes Banner Program.	
<b>Signature:</b>	<b>Printed Name:</b>
	<b>Date:</b>

Nominator Information	
Contact Name	Relationship to Veteran
Phone	Email
Address	
I take full responsibility that all information provided about the Veteran being honored is accurate and correct.	
<b>Signature:</b>	<b>Printed Name:</b>
	<b>Date:</b>

**Submission includes the following:** application, military verification (DD214, military ID, etc.) {If requested}, 5 x 7 quality photo, \$75 check payable to City of Chester Hometown Heroes Banner Program.

**Please mail all completed submissions to:**

**City of Chester Hometown Heroes Program, 1330 Swanwick Street, Chester, Illinois 62233**

**Questions: Please call Patti at 618-826-1430 or email [chesterrecreation@chesterill.com](mailto:chesterrecreation@chesterill.com)**