

CITY OF CHESTER  
APPLICATION FOR BUCKET BRIGADE

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Organization: Check the following that apply:     NON-FOR-PROFIT     RELIGIOUS     CHARITABLE

If organization is incorporated, what is the date and state of incorporation?

Date: \_\_\_\_\_                      State: \_\_\_\_\_

List two representatives of the organization, including the presiding officer and secretary (if applicable) and any other members responsible for the conduct and operation of the Bucket Brigade.

Name: \_\_\_\_\_                      Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_                      Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Is this the organization's first application for the Bucket Brigade during this calendar year?    Yes                       No

Has the organization attached a certificate of liability insurance certifying that general public liability insurance is in effect?                      Yes                       No

List the weekend (Fri.-Sat.) the organization is requesting for the Bucket Brigade and two alternate weekends. Please note that only one (1) weekend will be approved.

1. \_\_\_\_\_                      2. \_\_\_\_\_                      3. \_\_\_\_\_

I certify that I have read the Bucket Brigade Guidelines, which are on the back of this application, that I have authority to act on behalf of the above-named organization and agree to abide by the guidelines.

\_\_\_\_\_  
Signature

DATE GIVEN TO MAYOR \_\_\_\_\_

APPROVED                       DENIED

\_\_\_\_\_  
Mayor

## **BUCKET BRIGADE GUIDELINES**

Effective April, 2006

1. Must be an Illinois Non-For-Profit/Charitable and/or Religious organization located in the City of Chester, Illinois.
2. No more than two of the organizations referred to in paragraph 1 above shall be permitted to solicit within a month's time, and no organization shall be permitted to solicit more than one time in any calendar year.
3. The organization shall be liable for any injuries to any person or property during the solicitation, which is causally related to an act of ordinary negligence of the soliciting agent.
4. Any person engaged in the act of solicitation shall be 16 years of age or more and shall wear a high visibility vest (vests are available at the Chester Police Department).
5. Each organization must submit proof of liability insurance in the form of a certificate certifying general public liability insurance is in effect.
6. The appropriate representatives of the soliciting organization shall submit an application to the Mayor not less than fifteen (15) days before the solicitation date(s). The Mayor shall have the authority to approve or deny the application.
7. Any organizations permitted to solicit shall be limited to soliciting at the intersection of Illinois State Route 3 and Swanwick Street with no more than three (3) solicitors at this intersection.
8. Bucket brigade solicitation shall be restricted to the following days and times of day:

### **NOVEMBER – FEBRUARY**

10:00 A.M. – 5:00 P.M. (Fridays)

8:00 A.M. – Noon (Saturdays)

### **MARCH – OCTOBER**

Noon – 6:00 P.M. (Fridays)

8:00 A.M. – Noon (Saturdays)