CITY OF CHESTER FALL FESTIVAL 2020

VENDORS IN THE STREET EVENT

CITY OF CHESTER

PARKS AND RECREATION DEPARTMENT

1330 SWANWICK STREET

CHESTER, IL 62233

618-826-1430

[CHESTERRECREATION@CHESTERILL.COM](mailto:CHESTERRECREATION@CHESTERILL.COM)

THIS STREET SHOW WILL BE HELD SATURDAY, OCTOBER 17TH, 9 AM- 4 PM, IN CONJUNCTION WITH OUR FALL FESTIVAL. THE FALL FESTIVAL ACTIVITIES WILL ALL BE HELD OUTSIDE. RAIN DATE OCTOBER 24, 2020, 9 AM-4 PM.

WE WILL HAVE A COSTUME PARADE FOR KIDS 0-10 YEARS, INFLATABLES, GAMES, PUMPKIN CARVING CONTEST AND MUCH MORE!

**DATE:** SATURDAY, OCTOBER 17, 2020, 9 AM-4 PM. RAIN DATE OCTOBER 24TH.

**BOOTH SIZE:** APPROXIMATELY 10 X10 (ROOM FOR AN EASY UP) YOU WILL NOT BE ABLE TO PARK A CAR OR A TRAILER AT YOUR SPACE. IF YOU NEED TO HAVE A TRAILER AT YOUR SPACE YOU WILL HAVE TO PAY FOR MULTIPLE SPACES.

**COST:** $20.00 PER SPACE (NON-REFUNDABLE) AND $25 PER SPACE DEPOSIT. **THE DEPOSIT MUST BE PAID SEPERATELY.** THE DEPOSIT WILL BE GIVEN BACK AT 4 PM, OCTOBER 17TH. ANYONE LEAVING EARLY FORFEITS THE DEPOSIT AND WILL NOT RECEIVE IT BACK.

**PRIZE:** WE WILL BE AWARDING A PRIZE TO THE VENDOR WITH THE BEST DECORATED FALL BOOTH.

**MERCHANDISE:** PARTICIPANTS MAY SELL CRAFTS, ANTIQUES, PRIMITIVES, ART, ONE OF A KINDS, TREASURES, FLEA MARKET ITEMS, GOOD OL’ JUNQUE AND DIRECT SALES!

WE WILL NOT ACCEPT TWO OF THE SAME DIRECT SELLING CONSULTANTS.

**SET UP TIME:** SATURDAY,7:30-9 AM. **THE STREETS WILL NOT BE BLOCKED UNTIL 7:30 AM.**

**BREAK DOWN:** THE EVENT IS OVER AT 4 PM AND ALL VENDORS ARE EXPECTED TO STAY SET UP UNTIL 4 PM. **(THOSE WHO DO NOT WILL NOT GET THEIR DEPOSIT BACK)**  VENDORS WILL NEED TO VACATE THE SPACE BY 5:30 PM SO THAT THE STREETS CAN BE OPENED.

**EQUIPMENT:** VENDORS MUST PROVIDE THEIR OWN TABLES, CHAIRS AND TENTS.

**DOOR PRIZE:** EACH VENDOR AGREES TO DONATE AN ITEM WITH A MINIMUM VALUE OF $10.00. THIS ITEM MUST BE PRESENTED AT CHECK IN.

**UNLOADING:** ITEMS MAY BE UNLOADED AT DESIGNATED AREAS ONLY. FOR SAFETY REASONS **YOU WILL NOT** BE ABLE TO PULL UP NEXT TO YOUR BOOTH AREA. MOTOR VEHICLES WILL NOT BE ALLOWED IN THE BOOTH AREA. PLEASE COME PREPARED.

**PARKING:** IMMEDIATELY AFTER UNLOADING AND **BEFORE** SETTING UP YOUR DISPLAYS, VENDORS MUST MOVE THEIR VEHICLES DOWN THE STREET. WE WANT TO CLEAR UP SPACE FOR OTHER VENDORS TO UNLOAD AND WE WANT TO LEAVE THE CLOSER PARKING SPACES FOR THE CUSTOMERS.

**QUESTIONS:** CONTACT THE RECREATION OFFICE 618-826-1430 OR BY EMAIL [CHESTERRECREATION@CHESTERILL.COM](mailto:CHESTERRECREATION@CHESTERILL.COM).

CITY OF CHESTER FALL FESTIVAL 2020

VENDORS IN THE STREET EVENT

Please read this information carefully and be aware that in signing the form and participating in this event, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you might sustain as a result of participating in any and all activities connected with or associated with this event.

I recognize and acknowledge that there are certain risks of physical injury to participants in this event and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity, that I may have (or to accrue to me) as a result of participating in this event against the City of Chester, including their officials, agents, volunteers, employees, and sponsors.

I do hereby fully release and forever discharge the City of Chester, including their officials, agents, volunteers, employees, and sponsors from any and all claims for injuries, damages or loss that I may have, or which may accrue to me and arising out of, connected with, or in any way associated with this event.

I understand if I am selling farmers market or food items, I will need to supply a copy of my license and/or certifications.

My signature below indicates that I have read and agree to the Waiver and Release of All Claims and Assumption of Risk Form.

|  |  |
| --- | --- |
| PRINTED NAME |  |
| SIGNATURE |  |
| DATE |  |

**City of Chester, Illinois**

**Parks and Recreation Department**

**Video/Photo Release Form**

I understand that during the event, in which I am are participating, and all activities associated with the event, photographs and or video of myself and/or my booth staff may be taken by Chester, Illinois Parks and Recreation personnel and/or volunteers.

I agree, and by my signature below, hereby consent to the photographs of myself and/or my staff including video photography of myself and/or my staff to be used by the City of Chester and/or the Chester, Illinois Parks and Recreation Department for publishing. This includes websites, print media, social media, videos or any other way they may deem appropriate.

|  |  |
| --- | --- |
| PRINTED NAME |  |
| SIGNATURE |  |
| DATE |  |
| VERBAL CONSENT RECEIVED BY | **(OFFICE USE ONLY)** |

My signature below indicates that I have read and agree to the Video/Photo Release.

CITY OF CHESTER FALL FESTIVAL 2020

VENDORS IN THE STREET EVENT

HOW DID YOU HEAR ABOUT THE FALL FESTIVAL? (CIRCLE ONE)

EMAIL FACEBOOK INTERNET WORD OF MOUTH

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| DATE SUBMITTED |  | | | | |
| VENDOR NAME |  | | | | |
| BUSINESS NAME |  | | | | |
| VENDOR ADDRESS |  | | | | |
| VENDOR PHONE | HOME |  | | CELL |  |
| EMAIL |  | | | | |
| TYPE OF BOOTH | FLEA MARKET | | CRAFT | | DIRECT SALES |

LIST OR DESCRIBE THE TYPES OF ITEMS YOU WISH TO DISPLAY AT THE FESTIVAL. ARE THE ITEMS HANDMADE, HOMEMADE OR RESALE?

|  |
| --- |
|  |

WHAT ITEM ARE YOU PLANNING TO DONATE FOR THE PRIZE DRAWINGS THROUGHOUT THE DAY?

|  |
| --- |
|  |

MAKE CHECKS (2) PAYALBE TO: CITY OF CHESTER FALL FESTIVAL. MAIL CHECKS AND APPLICATION TO:

CHESTER RECREATION

1330 SWANWICK STREET

CHESTER, IL 62233

**NO REFUNDS OF REGISTRATION FEES** UNLESS WE ARE OUT OF SPACES.

YOU WILL RECEIVE AN ACCEPTANCE NOTICE.

**DO NOT WRITE IN THIS AREA**

VENDOR # \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| REGISTRATION FEE $20.00 | CASH | | CHECK | CHECK # | # BOOTHS | |  | TOTAL | | |  |
| DEPOSIT $25 | CHECK | CASH | | CASH # |  | | TOTAL | |  | | |
| DATE RECEIVED | | | |  | |