CITY OF CHESTER FALL FESTIVAL 2019

VENDORS IN THE STREET EVENT

CITY OF CHESTER

PARKS AND RECREATION DEPARTMENT

1330 SWANWICK STREET

CHESTER, IL 62233

618-826-1430

[CHESTERRECREATION@CHESTERILL.COM](mailto:CHESTERRECREATION@CHESTERILL.COM)

THIS STREET SHOW WILL BE HELD SATURDAY, OCTOBER 19TH, 9 AM- 4 PM, IN CONJUNCTION WITH OUR FALL FESTIVAL. THE FALL FESTIVAL ACTIVITIES WILL ALL BE HELD OUTSIDE. RAIN DATE OCTOBER 26, 2019.

WE WILL HAVE A COSTUME PARADE FOR KIDS 0-10 YEARS, INFLATABLES, GAMES, SCARECROW COMPETITION, PUMPKIN CARVING CONTEST AND MUCH MORE!

**DATE:** SATURDAY, OCTOBER 19, 2019, 9 AM-4 PM. RAIN DATE OCTOBER 26TH.

**BOOTH SIZE:** APPROXIMATELY 10 X10 (ROOM FOR AN EASY UP)

**COST:** $15.00 PER SPACE (NON-REFUNDABLE) AND $25 PER SPACE DEPOSIT. **THE DEPOSIT MUST BE PAID SEPERATELY.** THE DEPOSIT WILL BE GIVEN BACK AT 4 PM, OCTOBER 19TH. ANYONE LEAVING EARLY WILL FORFEITS THE DEPOSIT AND WILL NOT RECEIVE IT BACK.

**PRIZE:** WE WILL BE AWARDING A PRIZE TO THE VENDOR WITH THE BEST DECORATED FALL BOOTH.

**MERCHANDISE:** PARTICIPANTS MAY SELL CRAFTS, ANTIQUES, PRIMITIVES, ART, ONE OF A KINDS, TREASURES, FLEA MARKET ITEMS AND GOOD OL’ JUNQUE!

WE WILL NOT ACCEPT TWO OF THE SAME DIRECT SELLING CONSULTANTS.

**SET UP TIME:** SATURDAY,7:30-9 AM. **THE STREETS WILL NOT BE BLOCKED UNTIL 7:30 AM.**

**BREAK DOWN:** THE EVENT IS OVER AT 4 PM AND ALL VENDORS ARE EXPECTED TO STAY SET UP UNTIL 4 PM. (THOSE WHO DO NOT WILL NOT GET THEIR DEPOSIT BACK) VENDORS WILL NEED TO VACATE THE SPACE BY 5:30 PM SO THAT THE STREETS CAN BE OPENED.

**EQUIPMENT:** VENDORS MUST PROVIDE THEIR OWN TABLES, CHAIRS AND TENTS.

**DOOR PRIZE:** EACH VENDOR AGREES TO DONATE AN ITEM WITH A MINIMUM VALUE OF $10.00. THIS ITEM MUST BE PRESENTED AT CHECK IN.

**UNLOADING:** ITEMS MAY BE UNLOADED AT DESIGNATED AREAS ONLY. FOR SAFETY REASONS YOU MAY NOT BE ABLE TO PULL UP NEXT TO YOUR BOOTH AREA. PLEASE BE PREPARED.

**PARKING:** IMMEDIATELY AFTER UNLOADING AND BEFORE SETTING UP YOUR DISPLAYS, VENDORS MUST MOVE THEIR VEHICLES DOWN THE STREET. WE WANT TO CLEAR UP SPACE FOR OTHER VENDORS TO UNLOAD AND WE WANT TO LEAVE THE CLOSER PARKING SPACES FOR THE CUSTOMERS.

**QUESTIONS:** CONTACT THE RECREATION OFFICE 618-826-1430 OR BY EMAIL [CHESTERRECREATION@CHESTERILL.COM](mailto:CHESTERRECREATION@CHESTERILL.COM).

Please read this information carefully and be aware that in signing the form and participating in this event, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you might sustain as a result of participating in any and all activities connected with or associated with this event.

I recognize and acknowledge that there are certain risks of physical injury to participants in this event and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity, that I may have (or to accrue to me) as a result of participating in this event against the City of Chester, including their officials, agents, volunteers, employees, and sponsors.

I do hereby fully release and forever discharge the City of Chester, including their officials, agents, volunteers, employees, and sponsors from any and all claims for injuries, damages or loss that I may have, or which may accrue to me and arising out of, connected with, or in any way associated with this event.

My signature below indicates that I have read and agree to the Waiver and Release of All Claims and Assumption of Risk Form.

|  |  |
| --- | --- |
| PRINTED NAME |  |
| SIGNATURE |  |
| DATE |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| # OF BOOTHS |  | X $15.00 = |  | EARLY BIRD $25.00 | TOTAL |

DO NOT WRITE IN THIS AREA

VENDOR # \_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| REGISTRATION FEE | CHECK # | CASH | TOTAL |
| DEPOSIT $25 | CHECK # | CASH | TOTAL |

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HOW DID YOU HEAR ABOUT THE FALL FESTIVAL? (CIRCLE ONE)

EMAIL FACEBOOK INTERNET WORD OF MOUTH

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE SUBMITTED |  | | | |
| VENDOR NAME |  | | | |
| BUSINESS NAME |  | | | |
| VENDOR ADDRESS |  | | | |
| VENDOR PHONE | HOME |  | CELL |  |
| EMAIL |  | | | |

LIST OR DESCRIBE THE TYPES OF ITEMS YOU WILL BE DISPLAYING IN THE SHOW. ARE THE ITEMS HANDMADE OR RESALE?

|  |
| --- |
|  |

WHAT ITEM ARE YOU PLANNING TO DONATE FOR THE PRIZE DRAWINGS THROUGHOUT THE DAY?

|  |
| --- |
|  |

APPLICATION DEADLINE: SEPTEMBER 30, 2019 BUT SIGN UP EARLY TO RESERVE A SPACE! EARLY BIRD SPECIAL: REGISTER BY JULY 1, 2019 AND RECEIVE A DOUBLE SPACE FOR $25.00!

MAKE CHECKS PAYALBE TO: CITY OF CHESTER FALL FESTIVAL. MAIL CHECK AND APPLICATION TO:

CHESTER RECREATION

1330 SWANWICK STREET

CHESTER, IL 62233

**NO REFUNDS OF REGISTRATION FEES** UNLESS WE ARE OUT OF SPACES.

YOU WILL RECEIVE AN ACCEPTANCE NOTICE.